
NELSEN MIDDLE SCHOOL STUDENT HANDBOOK

2019-2020



Nelsen Middle School

2019-2020

2403 Jones Avenue South
Renton, WA 98055
425-204-3000

School Administration

Principal.....Mr. Stephen Rencher
Assistant Principal (6th Grade) Mrs. Kelly Jones
Assistant Principal (8th Grade)Mrs. Natalie Riley

Counselors

6th grade Mrs. Claudia Paul
7th grade Mrs. Emily Gray
8th grade Mrs. Andrea Lehwalder

Dean of Students

7th grade Mr. Gary Aguilar

Vision Statement:

Nelsen Middle School will cultivate **positive relationships** to provide the **whole child** with a **supportive learning environment** where EVERY student builds **skills** to become lifelong learners.

Mission Statement:

<u>Positive Relationships</u> Definition: Relationships in which each person promotes and works toward the overall well-being of others through kindness and collaboration.	<u>Mission</u> -We provide opportunities to build relationships with one another as a staff. -We celebrate staff work and accomplishments. -We have positive interactions with students, staff, and guests. -We replace judgement with curiosity and assume positive intent. -We model our best self to our students, families, and colleagues. -We address concerns directly with one another while assuming positive intent. -We share our enthusiasm for learning with our students. -We think about how our words and actions impact others. -We collaborate with parents/guardians and community partners to promote student success. -We embrace diversity by valuing each other's culture, background, and experiences.
<u>Whole Child</u> Definition: The whole child includes the social, emotional, academic, and physical needs of the child.	<u>Mission</u> -We provide opportunities for social emotional learning and personal growth for all students. -We offer a variety of classes that meet the needs and interests of our students. -We provide activities after school that meets the needs and interests of our students. -We identify and address students' social/emotional/physical needs. -We provide social emotional curriculum and activities that addresses essential issues that face our students.
<u>Supportive Learning Environment</u> Definition: A supportive learning environment is one in which a child feels	<u>Mission</u> -We provide engaging, culturally relevant instruction bell-to-bell.

safe, secure, challenged, and accepted in order to learn and grow academically, emotionally, and socially.	<ul style="list-style-type: none"> -We re-teach to support students. -We seek out resources and collaborate to support student achievement. -We communicate our expectations orally and in written language. -We will establish, re-teach, and enforce the PBIS behavior matrix building-wide. -We manage Tier 1/Discretionary behaviors in the classroom. -We maintain a positive presence in the hallways. -We maintain a safe, clean, and positive building.
<u>Skills</u> Definition: Skills are the necessary strategies/tools needed to thrive socially, emotionally, and academically as a lifelong learner.	<u>Mission</u> <ul style="list-style-type: none"> -We support all students and challenge them to take risks. -We offer a variety of classes that meet the needs and interests of our students. -We provide opportunities for students to collaborate in the classroom. -We provide strategies for students to be successful socially, academically, emotionally, and physically. -We encourage students to be advocates for themselves.

Nelsen Middle School Behavior Matrix—T.H.I.N.K: Is it True, Helpful, Inspiring, Necessary, Kind

Hawks SOAR	SUPPORTIVE: Build Each Other Up	OWNERSHIP: Responsible for Our Own Behavior	ACHIEVEMENT: Responsible for Our Own Learning	RELATIONSHIPS: Care for Each Other
Academic Spaces (Classrooms, Library, Gym)	<ul style="list-style-type: none"> -We support each other academically. -We encourage each other to make safe, healthy, and responsible decisions. -We T.H.I.N.K. before we speak. -We appropriately support others to take ownership of their words and actions. 	<ul style="list-style-type: none"> -We help maintain a safe, clean, and positive academic space. -We challenge ourselves to be great. -We appropriately advocate for ourselves. 	<ul style="list-style-type: none"> -We participate and take advantage of opportunities for learning both during the school day and after school. -We are on time, prepared, and ready to learn. -We keep track of assignments, 	<ul style="list-style-type: none"> -We have positive interactions with students, staff, and guests. -We follow staff directions. -We treat substitute teachers with kindness. -We collaborate with our classmates.

		-We use school appropriate language.	deadlines, and activities.	
Hawks SOAR	SUPPORTIVE: Build Each Other Up	OWNERSHIP: Responsible for Our Own Behavior	ACHIEVEMENT: Responsible for Our Own Learning	RELATIONSHIPS: Care for Each Other
Hallway / Hawks Hangout	<ul style="list-style-type: none"> -We keep each other safe. -We walk in the hallways, even if we may be late for class. -We walk on the right. -We honor the personal space of others. -We T.H.I.N.K. before we speak. 	<ul style="list-style-type: none"> -We use voice level 2 or below. -We pick up and throw away our garbage. -We use school appropriate language. -We T.H.I.N.K. before we speak. -We follow directions of all staff members. -We will not eat or have open food containers in the hallway. 	<ul style="list-style-type: none"> -We have our supplies from our locker, including our free read book, before we go to class. -We walk from one call to another while talking with our friends. -We enter the classroom quietly and calmly. 	<ul style="list-style-type: none"> -We acknowledge and greet others with kindness. -We are role models for our peers and younger students. -We honor the personal space of others. -We will not tolerate bullying and harassing behavior. -We will report bullying and harassing behavior.
Cafeteria	<ul style="list-style-type: none"> -We help keep our table clean. -We T.H.I.N.K. before we speak. -We advocate appropriately for others. 	<ul style="list-style-type: none"> -We pick up and throw away our garbage. -We use voice level 2 or below. -We use school appropriate language. -We keep all cafeteria food 	<ul style="list-style-type: none"> -We do the right thing, even when nobody is watching. 	<ul style="list-style-type: none"> -We acknowledge and greet others with kindness. -We will have positive interactions with students, staff, and guests. -We will not tolerate bullying and harassing behavior. -We will report bullying and harassing behavior.

		in the cafeteria. -We keep our hands on our own food. -We stay seated until we are dismissed.		-We maintain our place in line.
Hawks SOAR	SUPPORTIVE: Build Each Other Up	OWNERSHIP: Responsible for Our Own Behavior	ACHIEVEMENT: Responsible for Our Own Learning	RELATIONSHIPS: Care for Each Other
Courtyard / Field	-We T.H.I.N.K. before we speak. -We advocate appropriately for others. -We will report bullying and harassing behavior.	-We use school appropriate language. -We demonstrate good sportsmanship. -We play by the rules. -We leave when the bell rings/whistle blows.	-We play by the rules. -We advocate appropriately for others.	-We acknowledge and greet others with kindness. -We will have positive interactions with students, staff, and guests. -We let everyone play. -We will not tolerate bullying and harassing behavior.

Bus Zone / Front of the School	<ul style="list-style-type: none"> -We help other students find their bus. -We keep each other safe. -We honor the personal space of others. -We walk our bikes, skateboards, and scooters on the sidewalk. -We walk always. -We T.H.I.N.K. before we speak. 	<ul style="list-style-type: none"> -We use school appropriate language. -We wait patiently when loading the bus behind the white line. -We use the crosswalks in the parking lot. 	<ul style="list-style-type: none"> - We wait patiently when loading the bus behind the white line. 	<p>We T.H.I.N.K. before we speak</p> <ul style="list-style-type: none"> • T: Is it True • H: is it Helpful? • I: is it Inspiring? • N: is it Necessary? • K: is it Kind?
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STUDENT HANDBOOK

STUDENTS' SCHOOL HOURS

The building opens for your use at 7:35 a.m. You must leave promptly at 2:35 p.m. unless you are taking part in school-sponsored and supervised activities.

SCHOOL OFFICE HOURS

The office is open for public business from 7:30 a.m. to 3:45 p.m. on school days.

2018-2019 SCHOOL YEAR SCHEDULE

WARNING BELL	7:50
1 st PERIOD	7:55– 9:00
2 nd PERIOD	9:04 – 10:00
3 rd PERIOD	10:04 – 11:00
4 th PERIOD	11:04 – 12:30
1 st LUNCH	11:00 – 11:30
2 nd LUNCH	11:30 – 12:00
3 rd LUNCH	12:00 – 12:30
5 th PERIOD	12:34 – 1:30
6 th PERIOD	1:34 -2:35

90 MINUTE LATE START SCHEDULE

WARNING BELL	9:20
1 ST PERIOD	9:25 – 10:07
2 ND PERIOD	10:11 – 10:51
3 RD PERIOD	10:55 – 11:35
4 th PERIOD	11:39 – 1:05
1 st LUNCH	11:39 – 12:09
2 nd LUNCH	12:05 – 12:39
3 rd LUNCH	12:35 – 1:05
5 TH PERIOD	1:09 – 1:50
6 TH PERIOD	1:54 – 2:35

SCHOOL TELEPHONE DIRECTORY

MAIN OFFICE.....	204-3000
ATTENDANCE OFFICE.....	204-3010
ASB OFFICE.....	204-3039
NURSE.....	204-3002

STUDENT FEES*

PE T-SHIRT.....	\$ 7.00
PE SHORTS.....	\$12.00
PE SET.....	\$17.00
PE SWEATS.....	\$20.00
PE LOCK.....	\$ 7.00
ART FEE.....	\$10.00
SUPPLIES FEE.....	\$30.00**

* Prices are subject to change

**Price dependent on F/R lunch status

ACTIVITIES & ATHLETICS

Nelsen Middle School is proud of the wide variety of athletic programs & after school activities offered to students. Students are highly encouraged to participate and tend to excel in their studies as well as have an enjoyable middle school experience. Students must be in school for at least three full periods in order to participate in a game, meet, practice, or activity.

In order to participate, students must have an

ASB sticker* on their ID card. Activities are offered Monday, Tuesday, and Thursday, 2:45 - 4:00 p.m. An activity bus will be available for transportation home. Come and try out the activities!

***ASB Sticker - \$25.00**

Students who have after school detention or served in-school suspension OR out of school suspension, may not participate in an after-school activity or sport that day.

If you're not participating in an after-school club or sport, you need to be off campus by 2:45 p.m.

ACTIVITY BUS

An activity bus will be scheduled at approximately 4:05 P.M on Mondays, Tuesdays and Thursdays to allow students to participate in supervised after school activities or to make up classroom work. This bus is not for students who missed their regular bus. **Only those students engaged in after school activities or authorized after school detention can ride the activity bus.**

ATHLETICS

At Nelsen Middle School, we pride ourselves on developing student athletes. We expect our student athletes to excel in the following three areas; *Academics, Attitude, and Athletic Ability (The Three A's)*. Team members will be selected based on all three of these principles. In order to remain on the team and participate fully, coaches expect athletes to display The Three A's at all times; on the field and in the classroom.

Athletic Eligibility and Requirements

Students must meet the following criteria to be eligible to participate in athletics in the middle school in the Renton School District.

- Students must receive a grade of two (2) or higher on Standard Based Grading Reporting (SBGR) in a minimum of four (4) out of six (6) classes.
- The student must accumulate a minimum of 15 effort skills points and 15 community skills points.
- A second grade check will be conducted in the middle of the season to ensure students are still meeting the necessary academic and behavioral requirements.
- IF grades fall below these standards, the student must attend an after-school academic support opportunity during at least ONE PRACTICE a week and may not compete until he/she becomes academically eligible.
- An ASB card is required

- Students must be in school for at least three full periods in order to participate in a game, meet, or practice.
- Students may register for athletics at familyid.com or at the Renton School District website (Middle School Online Athletic Registration)



Sports by Trimester

1st Trimester: Girls and Boys Soccer

2nd Trimester: Girls and Boys Basketball, Girls Volleyball, & Co-ed Wrestling

3rd Trimester: Co-ed Flag Football & Co-ed Track

ACTIVITIES

We offer a wide range of after school activities for students to enhance their middle school experience. The following are potentially some of the activities we offer.

Crafty Club	LGBTQ Club
Drama Club	Girls on the Run
Fitness Club	National Junior Honor Society
Yearbook	D&D Club
Pottery Club	Computer Club
Pokémon Club	Anime Club
Book Club	Latina and Latino Club

ASB / CORE COUNCIL / and REPRESENTATIVES

The ASB (Associated Student Body) is an organization through which all students have an opportunity to express their opinions and to participate in the management of certain school enterprises. Each spring a president, vice-president, secretary, treasurer and representatives from each grade level are elected for the following year.

The ASB Officers form the core for the student council, whose task is to promote leadership, initiative, and self-control among the members of the entire student body. Representative members are elected each fall. In this way, student ideas and suggestions are brought before the student council and information is carried back to the student body.

ASB 2019 - 20 OFFICERS

ASB President: Abigail Jawili

ASB Vice-President: Nathan Casteneda

ASB Treasurer: Ava Talmadge

ATTENDANCE

ATTENDANCE POLICY/PROCEDURES

Regular attendance is important to every student's success at Nelsen. Excessive absences, truancy and repeated tardiness will not be tolerated, and may lead to Becca Law procedures (explained in a later section).

A parent or guardian needs to call the attendance office at **(425) 204-3010** to report that you are absent that day. Or upon returning to school, you have to bring a note from your parent/guardian explaining your absences and get an admit slip from the attendance office. School work may be made up if an absence is excused.



EXCUSED ABSENCES

1. **Medical Illness** – after 5 absences in a row or 10 in a year a doctor's note is required.
2. **Medical Appointment**
3. **Legal Appointment or Court Appearance**
4. **Funeral in the Family**
5. **Religious Observance**

PRE-ARRANGED ABSENCES

Pre-arranged family related commitments, such as trips or vacations require contact from parent at least one (1) week in advance as well as the completion of a pre-arranged absence form. Pre-arranged absences may or may not be excused.

EARLY DISMISSALS

Students should submit parent requests for early dismissal to the attendance office. Excused early dismissals will be issued for pre-arranged dental or doctor appointments. Other requests by parents for students to leave school early will be granted but may be considered unexcused. Students who fail to properly clear with the attendance office before leaving the campus will be considered unexcused.

ID is required to pick up any student. Only people listed on the student's personal information will be allowed to pick him/her up for early dismissals.

HOMEWORK REQUESTS

It is the student's responsibility to contact his/her teachers upon return from an absence for missing assignments and due dates. If you are ill and out of school three or more days, your parent/guardian may call (425) 204-3010 to request homework for you. It may be picked up the following day. Be ready to tell the secretary:

1. First day of absence.
2. Anticipated day of return.



UNEXCUSED ABSENCES/TRUANCY

Absences for reasons other than outlined previously as excused are considered unexcused, including, but are not limited to: failed alarm clocks, missing the bus, oversleeping, car problems, babysitting, etc. Missing more than 10 minutes of a class period without permission is considered an unexcused absence/truancy. School work missed from an unexcused absence/truancy may not be accepted.

Consequences for unexcused absences/truancies are as follows:

BECCA LAW

Washington State's Becca Law requires children to attend school between the ages of 7 and 17. If your student has unexcused absences, the following Becca Law steps will take place in addition to school consequences.

- **Conference:** Will take place after the second (2) unexcused absence.
- **Attendance Night:** Will be required after the fifth (5) unexcused absence. An attendance contract will also be completed.
- **Becca petition:** Will be filed with the courts after seven (7) unexcused absences in a month or ten (10) unexcused absences in a school year.

LATE ARRIVALS & TARDIES

Students who arrive late to school shall report to the attendance office for admittance to school.

- It will be considered a tardy if the student arrives less than 10 minutes late to class.
- It will be considered an unexcused absence/truancy if the student misses 50% of the class period.

Late arrivals for reasons other than outlined previously as excused are considered unexcused tardies, including, but are not limited to: failed alarm clocks, missing the bus, oversleeping, car problems, babysitting, etc. The consequences for being tardy are as follows:

- 3 tardies: After-School Detention
- 6 tardies: Five (5) Lunch Detentions
- 9 tardies: Friday School
- 12 or more: Administrator's discretion

SCHOOL INFORMATION:

ACADEMIC DISHONESTY

Cheating, copying, and plagiarism are not tolerated at Nelsen.

AUTOMOBILE TRAFFIC

Student drop off is in the front of the school. Follow the signs at Renton Academy. Please do not park in the drop-off zone. Drop-off and pick-up on the west side of the building is not allowed. The east side of the school is for bus traffic only. There is no school pick-up or drop-off at Renton Academy for Nelsen students.

BACKPACKS

Backpacks/bags of any kind are not allowed in the classroom. Students may bring backpacks to school; however, they must be kept in their locker.

BIKES AND SKATEBOARDS

Bicycles ridden to school are to be locked up at the bike rack in front of the school. Skateboards, scooters and hover boards are kept in lockers

CLOSED CAMPUS

Nelsen is a "closed campus." This means that students are not to leave once they have arrived. This applies even before classes start at 7:55 a.m. If, for example, your bus arrived at 7:50 a.m., you are not to leave campus. Students who do will be considered truant.

CONSEQUENCE DEFINITIONS

1. Cafeteria Intervention Assignment (CIA): Students spend the entire lunch period in the cafeteria sitting at one table.
2. Lunch Detention (LD): Students spend their lunch period in room 218.
3. After-School Detention (ASD): Students stay after school until 3:55 in room 218.
4. Friday School (FS): Students arrive to school at 8:00AM and remain in Friday School until 9:15 in room 218. Students are responsible for transportation.
5. In-School Suspension (ISS): Students spend the entire school day in room 218.
6. Referral Process: The minimum consequence for earning a referral will be a Friday School. Additional referrals will result in more severe consequences.

CONTACT INFORMATION

In order for us to keep an open line of communication between you and the school, please make sure the school has your most recent and working phone numbers, mailing, address, email address, and emergency contacts.

DANCES: SCHOOL WIDE

All school rules and policies apply to dances. Students are expected to dance appropriately at all times. Any student removed from a dance will be sent home and may lose further activity privileges. If you leave early, you may not re-enter.

A student may not attend a dance IF:

- **A student is in school or out of school suspended in the past nine (9) weeks;**
- **A student has fines;**
- **A student has been absent 3 or more periods on the day of the dance.**

DRESS CODE

Student dress code reflects educational, behavioral, and professional expectations. Students' behavior is often a reflection of what they wear.

- Logos advertising sex, drugs, tobacco, guns, or gangs are not allowed.
- Tank tops and sleeveless shirts must be as wide as the shortest side of an ID card.
- Pants must sit at the same level as underwear or shorts. Must be at waist level.
- Shorts and skirts must be longer than the students' fingertips when extended at the side.
- Leggings and other spandex clothing need to be fabric appropriate for school; not sheer/hosiery (see through)
- Shirts must cover the abdomen, chest, back and underwear.
- Hats and hoods must be removed when entering the building.
- No paisley print bandanas.
- Pajamas and house slippers are not allowed.
- Other clothing that may be deemed a disruption to the learning environment may be included.

Consequences for dress code violations:

- Corrective action will be determined by administration.

ELECTRONIC DEVICES

All cell phones and other electronic devices, including headphones, must be put away from 7:55 to 2:35. This includes lunches. All devices are here at the user's own risk. The school is not responsible for any lost or stolen items.

Electronic devices should not be used in a way that disrupts the learning environment. It may be allowed in classrooms per teacher discretion. Any electronic device out during this time will be taken away and locked in the attendance office.

- 1st offense: The student may pick it up at the end of the day.
- 2nd offense: A parent must pick it up or the student serves a lunch detention.
- 3rd offense: A parent must pick it up or the student serves an after-school detention.
- Additional offenses will be at administrator's discretion.

END OF THE YEAR 8TH GRADE ACTIVITIES

The end of 8th grade marks an important transition to high school. Part of Nelsen's transition includes a series of activities such as a celebration, field trip, and awards ceremony.

If a student has any fines or is out of school suspended or in-school suspended during 3rd trimester, they are not allowed to attend the 8th grade celebration and 8th grade field trip.

FINE POLICY

If students lose or damage school equipment or materials, they will be fined a fair repair or replacement value. Even if an item is stolen the student is still responsible. Fines must be paid in order for students to receive their final report card or memory book. Fines will follow the student to other schools. **Students will be excluded from school activities if they have a fine.**

FORGERY

Forgery including signatures on attendance notes, progress reports, discipline paperwork, etc. is not tolerated at Nelsen.

HARASSMENT/INTIMIDATION/ BULLYING

Harassment, intimidation, or bullying is an intentional electronic, written, verbal or physical act that:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Consequences will be determined by administrator based on the severity of the act.

HONOR ROLL

Students must meet the following criterion to be eligible to make honor roll in middle school in the Renton School District.

- The student must accumulate a minimum of eighteen (18) academic grade points (3.0 GPA).

HONOR SOCIETY

Students must meet the following criteria to be eligible for Honor Society in middle school in the Renton District.

1. Honor Society eligibility will be determined by 2nd quarter grades.
2. Students must earn a minimum of 3.0 for each academic grade.
3. In classes giving a letter academic grade, Students must earn a minimum of a "B."
4. Students must earn a minimum of 3.0 for each community skills grade.

IDENTIFICATION

Students must identify themselves when asked by a staff member at any time. Failure to identify yourself will result in after school detention. Consequences for additional offenses will be at administrator's discretion.

IMMUNIZATION

In order to be in compliance with Washington State Law, students without proper immunization or verification thereof will not be allowed to enter school.

INSURANCE

A brochure explaining the full time or school time insurance coverage and fees will be made available to students from the main office.

LOCKERS & PERSONAL ITEMS

Students are to use only their assigned locker. We will not open lockers for students if they leave their belongings in another student's locker. **The school is not responsible for lost, stolen or damaged goods belonging to students.** It is unwise to have valuable items in your locker. Do not share your locker combo with your friends. This is what causes most of the personal loss from lockers. The lockers are school property and may be opened by school authorities at any time when it is necessary. **If you are having locker problems, check with the attendance office. If you request to have your locker combination changed or a new locker, you will be charged a \$10 fee.**



INAPPROPRIATE LANGUAGE AND GESTURES

Appropriate language and gestures are expected at all times. Minor infractions could result in anything from a CIA to a Restorative Circle. Depending on the severity, additional consequences may apply.

NURSE - ILLNESS

Nelsen's school nurse will be in our building 3½ days a week. If you become ill while at school, ask your teacher's permission to report to the attendance office. **Do not report directly to the nurse between classes.** Instead, go to your next class, get a pass and check in with an adult in the office. Do not go directly home. If you need to go home, your parent/guardian will be called. The school cannot send you home without parent permission. If you are sent home, you must check out through the attendance office before you leave school.

MEDICATION

If you are required to take medication at school, you must register **ALL** medications with the school nurse. The nurse can arrange a medication schedule in the clinic. No medication will be given without a signed consent form from your doctor and parent on file in the clinic, **including nonprescription** over the counter medicines. The medication must be properly labeled and in the original container. Medication **CANNOT** be dispersed if this procedure is not followed.

NONDISCRIMINATION POLICY

The Renton School District does not discriminate in its programs and activities on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of a trained guide

dog or service animal by a person with a disability, domicile, marital status or political activity, and provides equal access to the Boy Scouts and other designated youth groups. Title IX Coordinator, Laurie Taylor, Assistant Superintendent for Human Resources, 425.204.2370, Laurie.taylor@rentonschools.us.

Section 504/ ADA Coordinator and Compliance Coordinator, Dr. Shannon Harvey, Deputy Superintendent of Schools, 425.204.2318, Shannon.Harvey@rentonschools.us. The ADA Compliance Officer is responsible for providing information about the existence and location of accessible services, activities, and facilities at Renton Public Schools, responds to accessibility requests, and addresses accessibility complaints from students and/or their families.

The Renton School District will take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services for vital communications or transitional bilingual education programs, contact Linda Hoste, Director of Categorical Programs, at 425.204.2410 or Linda.Hoste@rentonschools.us. See also, Renton School District Policies and Procedures No. 3207, 3210, 5003, 5005 and 5006 for complaint procedures.

PBIS FOCUS

PBIS Schools emphasize a school-wide system of supports that include strategies for defining, teaching, and supporting appropriate behavior. The goal is to design the most effective learning community possible with the best outcomes for all students. Attention is focused on creating and sustaining school-wide, classroom, and individual systems of support.

RESTORATIVE PRACTICES

At Nelsen, we are moving toward an effective alternative to punitive responses to disciplinary problems. Restorative Justice seeks to repair the harm done by bringing together the harmed persons with the person responsible for the harm in a safe and respectful place to promote dialogue, accountability and a stronger sense of community.

PUBLIC DISPLAYS OF AFFECTION

Students should refrain from inappropriate, intimate behaviors on campus or at school related events and activities. Students must conduct themselves respectfully always. Repeated overt displays of affection will result in parent contact and/or consequences.

SCHOOL SAFETY

Fighting, drugs, alcohol, tobacco, theft, vandalism, weapons or flammable materials are not allowed at Nelsen. Consequences will ensue based on the severity of the incident.

SUBSTITUTES

At Nelsen, students will treat all substitute teachers with kindness. Substitutes are to be treated as if they were the regular classroom teacher. Misbehavior for a substitute will result in consequences.

TELEPHONE

Students should plan for transportation, etc., with their parents in advance. There is a phone in the Attendance Office available for student use.

TECHNOLOGY RESPONSIBLE USE POLICY

Renton School District teachers and students use technology and internet-based tools in their classrooms on a regular basis to support student learning and prepare students to engage in the

rapidly changing world. These technologies improve student communication and collaboration skills, provide an authentic audience, and extend learning beyond the classroom walls while building digital citizenship skills. Student access to technology requires responsible, courteous, efficient, and legal use. Our goal in providing access to these resources is to enhance learning experiences and to educate students in responsible and appropriate use. It is important that students and parents recognize that information posted on the internet is public, permanent, and needs to be appropriate.

TECHNOLOGY AGREEMENT

I understand that my use of any district technology (computer, network, internet, resources, etc.) will be monitored and is neither private nor confidential to district/authorized personnel. I understand that if I violate this agreement or the district's policies and procedures, I may not be allowed to continue to use technology or I may receive other consequences based on the severity of the violation.

VISITORS

All visitors to Nelsen must register in the main office. This is to protect students on our campus. Students are not permitted to bring visitors or guests to school. If you would like to come and observe or visit classrooms with your child, please give us 24-hour notice.

WATCH DOGS

Watch D.O.G.S. (Dads Of Great Students) are fathers, grandfathers, uncles, and other father-figures who volunteer for at least one day each year. During the day, Watch D.O.G.S. may read and work on flash cards with students, eat lunch with students, watch the school entrances and hallways, assist with traffic flow and any other assigned activities where they actively engage with students. If you are interested in becoming a Watch D.O.G.S. at Nelsen, please contact the main/attendance office to sign up

Student's Guide to Standards-Based Grading

Your teachers will use standards-based grading in your classes to provide you with feedback on your progress towards meeting the district-identified learning standards. You are graded in three categories: Academic Standards, Effort, and Community Skills.

Academic standards

These learning standards represent the important knowledge and skills you will develop in each course. You will get specific feedback in 4-6 areas per class, to identify your strengths and where you need to continue to focus your efforts.

Why is this important? Measuring your learning against a set of standards will show what you know and are able to do at each grade level, to make sure you are prepared to move forward.

Effort

This will show how well you are prepared and follow class routines, homework completion, and your focus during class time.

Why is this important? Working hard and putting forth effort will not only help you perform well on your assessments, but will also help you establish valuable work habits that will pay off for the rest of your lives.

Community Skills

This will show how well you are able to accept responsibility, show active listening skills, respect personal/public property and the voice of others, and how you value instructional time.

Why is this important? Getting along with others, promoting a positive learning environment, and learning to work in diverse groups is critical to academic success and success in life.

What Do All These Numbers Mean?

Grade Marks	Academic Standards	Grade Marks	Effort/Community Skills
4	Exceeding Standards	4	Consistently
3	Meeting Standards	3	Often
2	Approaching Standards	2	Sometimes
1	Attempting Standards	1	Rarely
IE	Insufficient Evidence		
NA	Not Assessed		
M	Modified Standard		

Your goal should always be to earn a 3 and then push yourself to continue to grow as a learner. You will have multiple chances to work towards earning a 3. Learning is process.

If you have met the middle school standards, you can be confident you will be prepared for high school.

RENTON SCHOOL DISTRICT GUIDELINES for STUDENT CONDUCT

District Policy 3240 and Procedure 3240P establish Student Conduct Expectations and Reasonable Sanctions, and Policy 3241 and Procedure 3241P establish guidelines for Classroom Management, Discipline, and Corrective Action. In some circumstances, a student may be emergency expelled as a first response due to immediate and ongoing safety concerns related to the student's behavior. Notification of law enforcement may also be considered in cases of exceptional misconduct.

Note: The administration reserves the right to issue consequences based on the severity of individual incidents.

Responsibility to Investigate: Administrators and/or the Safety Officer are obligated to initiate an investigation stemming from any report of inappropriate school conduct or behavior. These staff maintain the right to speak with or interview any Risdon student throughout the course of an investigation. The progression and scope of the investigation will be determined by the Administrator or Safety Officer.

Duty to Cooperate during an investigation: Students have a duty to answer investigative questions honestly and completely. Witnesses who are dishonest or fail to cooperate during an investigation, or impede an investigation by encouraging others to be dishonest, may be subject to corrective action.

From Procedure 3241P:

Suspensions (including long-term suspensions) and expulsions may be imposed for any of the following student behaviors:

- A. Having a firearm on school property or school transportation in violation of RCW 28A.600.420 (which will result in expulsion for one year);
- B. Any of the following offenses listed in RCW 13.04.155, including:
 1. any violent offense as defined in RCW 9.94A.030, including
 - a. any felony that Washington law defines as a class A felony or an attempt, criminal conspiracy, or solicitation to commit a class A felony;
 - b. manslaughter;
 - c. indecent liberties committed by forcible compulsion;
 - d. kidnapping;
 - e. arson;
 - f. assault in the second degree;
 - g. assault of a child in the second degree;
 - h. robbery;
 - i. drive-by shooting; or
 - j. vehicular homicide or vehicular assault caused by driving a vehicle while under the influence of intoxicating liquor or any drug, or by operating a vehicle in a reckless manner;
 2. any sex offense as defined in RCW 9.94A.030, which includes any felony violation of chapter 9A.44 RCW (other than failure to registered as a sex offender in violation of 9A.44.132), including rape, rape of a child, child molestation, sexual misconduct with a minor, indecent liberties, voyeurism, and any felony conviction or adjudication with a sexual motivation finding;
 3. inhaling toxic fumes in violation of chapter 9.47A RCW;
 4. any controlled substance violation of chapter 69.50 RCW;
 5. any liquor violation of RCW 66.44.270;
 6. any weapons violation of chapter 9.41 RCW, including having a dangerous weapon at school in violation of RCW 9.41.280;
 7. any violation of chapter 9A.36 RCW, including assault, malicious harassment, drive-by shooting, reckless

- endangerment, promoting a suicide attempt, coercion, assault of a child, custodial assault, and failing to summon assistance for an injured victim of a crime in need of assistance;
- 8. any violation of chapter 9A.40 RCW, including kidnapping, unlawful imprisonment, custodial interference, luring, and human trafficking;
- 9. any violation of chapter 9A.46 RCW, including harassment, stalking, and criminal gang intimidation; and/or
- 10. any violation of chapter 9A.48 RCW, including arson, reckless burning, malicious mischief, and criminal street gang tagging and graffiti;
- C. Two or more violations of the following within a three-year period
 - 1. criminal gang intimidation in violation of RCW 9A.46.120;
 - 2. gang activity on school grounds in violation of RCW 28A.600.455;
 - 3. willfully disobeying school administrative personnel in violation of RCW 28A.635.020; and
 - 4. defacing or injuring school property in violation of RCW 28A.635.060; and
- D. Any student behavior that adversely affects the health or safety of other students or educational staff.

From Procedure 3240P:

Discretionary discipline, under RCW 28A.600.015, refers to any form of corrective action taken in response to student misconduct that violates the rules, policies, or procedures adopted by the board of directors, other than the misconduct listed in the above categories A-D. Discretionary discipline can include up to short-term suspension, but cannot include long-term suspension or expulsion. Examples of behaviors that will be addressed with discretionary discipline include disruptive conduct and exceptional misconduct (see below).

Disruptive conduct:

A student will not intentionally cause substantial and/or material disruption of any school operations. The following illustrate the kinds of offenses that are prohibited:

- Intentionally obstructing normal pedestrian or vehicular traffic on a school campus;
- Intentionally obstructing the entrance or exit of any school building or room in order to deprive others of passing through;
- Causing a disturbance or disruption on school grounds, at school activities, or on district-provided transportation, including substantially interfering with any class or activity;
- Cheating or disclosure of exams;
- Defiance of school personnel by:
 - disobedience of reasonable requests, instruction, and directives of school personnel;
 - refusal to leave an area when instructed to do so by school personnel;
 - refusing a reasonable request to identify oneself to district personnel (including law enforcement officers) while under the supervision of the school; and
 - refusal to cease prohibited behavior;
- Disruptive and/or dangerous use of motor vehicles or conduct on a school bus that endangers students;
- Extortion, theft, forgery;
- Fighting: Fighting and instigating, promoting, or escalating a fight, as well as failure to disperse. Engaging in any form of fighting where blows are exchanged is prohibited, regardless of who initiated the fight. This prohibition includes hitting, slapping, pulling hair, biting, kicking, and scratching or any other acts in which a student intentionally inflicts or attempts to inflict injury on another;
- Gambling or encouraging other students to gamble;
- Gang-related behavior, association, and/or affiliation;
- Harassment of others;
- Inappropriate dress or appearance (see Policy 3224);
- Trespassing on school property or school transportation at a time or place the student's presence is not permitted;
- Occupying a school building or school grounds in order to deprive others of its use;
- Preventing students from attending class or school activities;

- Use or possession of tobacco or related products;
- Using any object in a dangerous manner;
- Intentionally defacing or destroying the property of another.

For additional details related to student conduct guidelines, appeal procedures, and other classroom and school behavior information, please refer to the full policies and procedures on the District's website, at:

<http://www.boarddocs.com/wa/rpswa/Board.nsf/Public?open&id=policy>

